

Step 1: Log in to Arbor

You can access Arbor in two ways:

Using the Parent App

- Download the **Arbor Parent App** from the Apple App Store or Google Play Store.
- Log in using the email address registered with the school.

Using a Web Browser

- Visit your school's Arbor Parent Portal.
- Sign in using your email address and password.

If this is your first time logging in, click **Forgotten Password?** to set your password.

Step 2: Access Clubs & Wraparound Care

Once logged in:

1. Select your child.
2. Open the **Activities** or **Clubs** section (depending on your version of Arbor).
3. You'll see the available wraparound care sessions.

Examples may include:

- Breakfast Club
 - After School Club
 - Holiday Club (if applicable)
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Step 3: Book a Session

1. Select the wraparound club you wish to attend.
2. Choose the required date(s).
3. Select the session.
4. Click **Book**.

If spaces are available, your booking will be confirmed immediately.

If the club is full, you may see a waiting list option (if enabled by the school).

Step 4: Pay for Your Booking

If payment is required:

1. Go to **Payments**.
2. Outstanding balances will be displayed.
3. Select the booking.
4. Choose your payment method.
5. Complete the payment securely online.

Bookings may require payment before they are confirmed, depending on school policy.

Step 5: View or Manage Bookings

To see your existing bookings:

- Open **Activities or Clubs**
- Select the relevant club
- View upcoming bookings

Depending on the school's cancellation policy, you may also be able to cancel bookings before the cut-off time.