

Ranskill Primary School Nursery

Nappy Changing Procedure



Extra Resources Required from Home

We ask that parents/carers provide plenty of spare clothes for their child, just in case they need to be changed multiple times during a session. We ask that parents/carers provide plenty of nappies/pull-ups, wipes and nappy bags.

Assessing Progress

We will inform all parents/carers with daily feedback about how their child is progressing with the potty or toilet at Ranskill Primary School. If it is felt that things aren't working how they should be, this will be discussed with parents/carers and a decision will be made about whether to continue or try again at a later date.

Children will inevitably have the odd accident as they get used to not wearing nappies. This is to be expected and all part of the process. If a child is experiencing difficulties with potty training, we will develop a collaborative plan with parents/carers to address any challenges. It may be necessary to take a break and try again at another time if the care of the other children is compromised due to excessive accidents or if the child is becoming distressed.

Rewards

If parents/carers feel that it would help their child to succeed, we are happy to use a shared behaviour system, such as a reward chart.

Outings

Older children will be encouraged to use the toilet or potty as we prepare for an outing. Children wearing nappies will be checked and changed as appropriate before leaving the setting. If a child requires the toilet or has a soiled nappy whilst on an outing we will return to setting to use the facilities.

Wet or Soiled Accident Procedure

If a wet or soiled accident occurs, staff will respond calmly and help the child change into clean clothes.

When changing children's wet or soiled clothes, we will:

- ensure the child's clothes can be changed in a private space, while other children and staff are within sight and/or hearing at all times.
- ensure the area is prepared with all necessary supplies before helping the child change into clean clothes
- remove the wet or soiled clothes and place them into a suitable bag
- clean the child's bottom and genitals, wiping from front to back (If able, they will be supported to do this themselves)
- place used wipes in a separate nappy sack
- change the child into clean clothes (if able, they will be supported to do this themselves)
- help the child wash their hands
- dispose of any waste in a suitable place, out of reach of children (Bin under changing table) - wash our hands
- staff members will ensure they are wearing an apron and gloves throughout which will be disposed of after every change, with a fresh set for each child.





Nappy Changing Procedure

Nappies will be changed as and when needed and each child will be checked regularly. If a child is wet or soiled, they will be changed as soon as possible to immediately. All nappies will be checked before and after nap times.

If a child remains dry, all nappies will be changed every 2 hours as a minimum.

When changing nappies, we will:

- ensure the area is prepared with all necessary supplies before beginning the nappy change
- ensure the nappy can be changed in a private space, while other children and staff are within sight and/or hearing at all times
- remove the nappy and place it into a nappy bag, clean the child's bottom and genitals wiping from front to back
- place used wipes in the nappy sack
- apply cream if required and permission has been given (provided by parents)
- place a new nappy on the child
- help the child to wash their hands
- clean the changing mat using an antibacterial spray/wipes
- dispose of any waste in a suitable place, out of reach of children (Bin under changing table)
- wash our hands
- staff members will ensure they are wearing an apron and gloves which will be discarded after use.

Potty and Toileting Procedure

Starting Using a Potty or Toilet at Ranskill Primary School Nursery

Children all develop at different rates, so there is no set age at which they should begin using a potty or toilet. Information about when and how to start toileting children can be found on the NHS website. We must follow the child's lead to help us determine whether or not it is the right time for them. Parents/carers must pick a suitable time to teach their child to use a potty or toilet. A child must be showing signs of readiness and this must be started at home first. We ask that all parents/carers let us know before they begin to teach their child to use a potty or toilet so that we can plan a suitable time to support children with this process. It is a parent/carer's job to teach their child to use a potty or toilet initially.

Ranskill Primary School will be here to support that process after the child has been trying for at least 5 days at home. Children should be achieving success at home before they begin using a potty or toilet in our childcare setting. Children will be able to access the potty/toilet as needed but staff will ask children regularly if they need to go. Children will be fully supervised when using a potty or toilet and supported with undressing and redressing if necessary. Older children will be allowed to use the potty or toilet alone, provided they can access it independently and hygienically. Children will be taught how to wipe themselves effectively from front to back but will be given support as necessary to ensure they are hygienically clean every time.+